

Determining "Highly Qualified" Status Secondary Teacher (7-12)

Teacher's Name: _____ Date of Hire: _____
 District's first day of instruction for the 2002-2003 school year: _____

The following criteria must be met by **any secondary teacher** to meet the definition of "highly qualified" regardless of the teacher's date of hire.

Holds at least a bachelor's degree: _____ Yes _____ No

AND

Has full state teaching certification in any area: _____ Yes _____ No

In addition to the two criteria above, secondary teachers **must demonstrate subject competency** in any subject they are teaching to be considered as "highly qualified" in that subject.. (Reminder: SBEC certification requirements for assignment are not circumvented by NCLB requirements.)

Any secondary teacher may demonstrate subject competency for any subject taught in one of the following ways:

Subject #1: _____ Has passed the appropriate ExCET exam: _____ Yes _____ No OR Has passed the appropriate TExES exam: _____ Yes _____ No OR Has an academic major in the subject taught: _____ Yes _____ No OR Has a Graduate Degree in the subject taught: _____ Yes _____ No OR Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No OR Meets HOUSE* Option for Secondary Teachers (This option is only allowable for teachers who have at least one year (90 days) of experience as of 2002-2003). _____ Yes _____ No	Subject #2: _____ Has passed the appropriate ExCET exam: _____ Yes _____ No OR Has passed the appropriate TExES exam: _____ Yes _____ No OR Has an academic major in the subject taught: _____ Yes _____ No OR Has a Graduate Degree in the subject taught: _____ Yes _____ No OR Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No OR Meets HOUSE* Option for Secondary Teachers (This option is only allowable for teachers who have at least one year (90 days) of experience as of 2002-2003). _____ Yes _____ No	Subject #3: _____ Has passed the appropriate ExCET exam: _____ Yes _____ No OR Has passed the appropriate TExES exam: _____ Yes _____ No OR Has an academic major in the subject taught: _____ Yes _____ No OR Has a Graduate Degree in the subject taught: _____ Yes _____ No OR Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No OR Meets HOUSE* Option for Secondary Teachers (This option is only allowable for teachers who have at least one year (90 days) of experience as of 2002-2003). _____ Yes _____ No
Teacher meets the definition of highly qualified for this subject: _____ Yes _____ No	Teacher meets the definition of highly qualified for this subject: _____ Yes _____ No	Teacher meets the definition of highly qualified for this subject: _____ Yes _____ No

This documentation should be maintained in teacher's service record.

***If using HOUSE Option to determine subject competency for experienced secondary teachers, you must attach HOUSE Option worksheet for each subject. HOUSE is defined as high, objective, uniform standard of evaluation.**